**Our Lady of Grace**

**Parish Pastoral Council (“PPC”)**

**Meeting Minutes of November 9, 2021**

**ATTENDEES:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Priests** | Father Kevin Finnegan  (absent) | Father Nathan Hastings |  |  |
| **2022** | Steve Schreiber (Chair) | Art Hays | Mike DuMond | Lucy Winter |
| **2023** | Angela Ciagne (Vice-Chair) | Ashley Biwan | Ben Ganje (absent) |  |
| **2024** | Caron Trierweiler (Secretary) | Bill Egan | Drew Pearson |  |
| **Trustees** | Chip Fuhrmann | Monique Maddox |  |  |
| **Guest Attendees** | Steve Bonello |  |  |  |

**Welcome & Prayer**: Father Nathan began the meeting with prayer. The PPC Chair welcomed the members to the meeting.

**Approval of Minutes**: Angela Ciagne ask for comments on the October meeting minutes. The members approved the October minutes as written.

**Old Business:** None

**New Business**

1. ***Ministry Reflection:*** Advancement update with Jon Cassidy
   * Stewardship Renewal, Weekend of November 20-21
     + Mailer has a brochure, letter from Father Kevin, pledge card and return envelope
     + Return red envelope & pledge card back to church and present at the altar; Model of giving for families, children & parish
     + Advancement Ministry Team will do cookies at evening masses but donuts/coffee at the other masses; The Council is invited to 9:30am mass to greet and help with coffee/donuts
   * AOM and Other Advancement Topics - The OLG website is an excellent resource to direct people for information. Website is constantly being refreshed and includes FAQ, donate button, submit questions, etc.
     + $26M campaign goal and $23M is pledged
     + Redemption – have received over $18M of the $23M
     + 90% to our goal
2. ***Return to Mass:*** 
   * Coffee & Donuts (Mike Dumond / Art Hayes)
     + ~180 parishioners attended; people stayed and lingered
     + Dec. 12th from 10:30 – 11:30am is new date (change from 12/19) – 4PPC volunteers are: Bill, Lucy, Drew, & Steve,
   * Mass Attendance Counts (Steve Bonello) - Archdiocese asks that every October a parishioner attendance headcount is executed
     + October 2021, averaged 1400 per weekend or 277 per mass if you take the average
       - 1 year ago ~700 per weekend
       - 2019 ~ 2100 per weekend
       - ~ 1480 per weekend for the last 4 months
     + averaging 25 new families a month joining the parish
     + Streaming viewing is down 63%
3. ***St Joseph Veneration (Father Nathan)***
   * We have kicked off a 6-week consecration to St. Joseph, inviting parishioners to focus on him and participate in the devotion
   * People can attend group sessions at OLG to do the work together or gather informally at home
   * TBD details for the wrap up on December 12
4. ***Follow Up Items:***
   * New Parishioner Sunday 10:30am – 11:15am
     + Nov. 21 – Lucy, Art, & Bill
     + Dec. 12 – Ashley & Art
     + January – Angela
       - Sean leads and there’s a short slide show presentation
       - Both priests attend
       - Council role – greet and introduce yourself as a PPC member as people are coming in; share a short personal story on why you love OLG to make people feel welcome and want to get involved
       - Sit with the new parishioners
   * Synod Update (Steve Schreiber)
     + The Archdiocesan Synod Team is in the process of compiling the results from the small group process and will forward the information for each parish to each parish’s pastor. This will be valuable information for Our Lady of Grace as we look toward the future.
     + 10 delegates and Father Kevin will attend the deanery consultation
     + 2 delegates from each parish will attend the Synod assembly on Pentecost weekend 2022
     + Archbishop Hebda will provide a pastoral letter and pastoral plan outlining the issues we will work on
   * School Covid & Masking Update (Drew Pearson)
     + Vaccines are encouraged, but not required
     + New masking policy will start due to the availability of the vaccine for ages 5 and up
     + On Dec. 20 masking is optional for students, staff, and visitors (unless cases become elevated in the school, community, or classroom)
     + Mask optional means that parents will indicate whether their child(ren) needs to wear a mask
5. ***Liaison Reports & Impromptu Reflections from Ministries***

* Liturgy Ministry (Lucy Winter) – conversation with Marissa Carletta
  + The role of the director of liturgy is to make sure people are educated about the mass; how the Holy Eucharist unites us to the majesty of God’s Kingdom.
  + Key priorities & areas of focus:
    - getting more people involved and engaged in ministries like altar serving
    - extraordinary ministers to come back after COVID to distribute communion
    - giving people more ownership as ministry leads
    - getting all the ministries to grow and leaders within the ministries to grow, this includes the head usher, head greeter at each mass
    - reestablish the sacristan role to only setting up the church and getting everything ready for the priests. The sacristan role has expanded because there has not been enough ushers or greeters during past couple years. If we get more ushers/greeters to commit on a regular basis, this will free up the sacristans to focus on what they should be doing
    - get younger people to volunteer such as middle schoolers, high schoolers; not just the same 30 people doing everything
  + The ask of PPC is that we volunteer and then ask/invite others into ministries, so we can get more interactions with parishioners. Direct them to Marissa if needed. Invite all from different seasons of life to help in more than one way that is not overwhelming, particularly in the liturgy
* Communio Update (Angela Ciagne)
  + A good turn out for Ocktoberfest with 180 people in attendance
  + 11/13 is Connection, Confection & Conflict Resolution
    - Take your spouse go to dinner and return to OLG for a short presentation and dessert
  + Council members are encouraged to attend upcoming events

1. Wrap up & Closing Comments
   * Upcoming Dates
     + 12/7: Joint SAC/PPC/Finance Committee (optional)
     + 12/21: abbreviated PPC Meeting at 6pm followed by social hour with spouse/significant from 6:45pm – 7:30pm
   * Potential New PPC Candidates (standing item)
     + A list of potential candidates was offered by Caron
     + Angela will create a reference document housed on sharepoint
   * Snacks sign-up now on sharepoint

**Contact Us**: The PPC meets the second Tuesday of the month at OLG. The 2021-2022 Council Chair is Steve Schreiber and the Vice Chair is Angela Ciagne. If you have ideas or issues that you would like to bring before the Council, you may reach out to Steve at 507-276-6081 or Angela at 612-616-5985. More information about the PPC, its members and its mission can be found on the OLG web site: <http://www.olgparish.org/parish-council/>.